

August 7 – 11, 2023

**REGISTRATION FORM - NHTCA/NHCTCA CERTIFICATION PROGRAM**

Name \_\_\_\_\_ Title \_\_\_\_\_

Municipality Mailing Address \_\_\_\_\_, NH Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Municipality \_\_\_\_\_ E-mail \_\_\_\_\_

Auditor \_\_\_\_\_

Address for future mailings (if different) \_\_\_\_\_

Course choice: A \_\_\_ B \_\_\_ C \_\_\_ D \_\_\_ (See next page for choices) Class Year is 2023.  
Tax Collector who handles Motor Vehicle \_\_\_\_\_

Please Indicate your Attendance Year: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ (Indicate Shirt Size \_\_\_ ) 4 \_\_\_

**This program is offered on a weekly or daily basis. Choose the program that best suits your needs.**

Commuter Fee (includes lunch* for 5 days and registration fee)	260.00	_____
Day course for those not attending full week:	<u>Registration Fee</u>	60.00 _____
<b><i>Lunch is included with registration --</i></b>	Monday	40.00 _____
<b><i>We are unable to accommodate</i></b>	Tuesday	40.00 _____
<b><i>special dietary requests.</i></b>	Wednesday	40.00 _____
<b><i>Please plan accordingly.</i></b>	Thursday	40.00 _____
	Friday	40.00 _____
Recertification Fee (includes registration and lunch) Monday August 7	75.00	_____
<b>TOTAL DUE</b>		_____

If you are staying at Best Western, that contact information is on a separate form.

**Check In:** Sunday \_\_\_\_\_ Monday \_\_\_\_\_

Willing/able to help at hotel or during classes (please indicate availability) \_\_\_\_\_

Are you interested in helping provide snacks? We ask anyone who likes to bake and would like to provide a snack to indicate so and what day (Mon, Tues, Wed, Thur) you can help us out with. We have had cookies, muffins, sweet breads, etc. Whatever your passion. Please indicate \_\_\_\_\_

**PLEASE NOTE: ATTENDANCE AT SPRING WORKSHOPS AND/OR FALL CONVENTION FOR TAX COLLECTORS; REGIONAL MEETINGS AND/OR FALL CONVENTION FOR CITY/TOWN CLERKS IS NECESSARY TO ATTAIN OR RETAIN CERTIFICATION. IT IS ALSO NECESSARY TO ATTEND A RECERTIFICATION CLASS AT LEAST ONCE EVERY 5 YEARS. FOR MORE INFORMATION, PLEASE SEE ATTACHED RULES & REGULATIONS.**

**This registration form together with payment or signed purchase order must be received by June 30, 2023.**  
**\*\*\*Absolutely no changes can be made after July 14, 2023\*\*\***

Make checks payable to “NHTCA/NHCTCA JOINT CERTIFICATION PROGRAM”

Send checks to: NHTCA/NHCTCA JOINT CERTIFICATION COMMITTEE  
c/o Terri Littlefield, Treasurer  
186 Main Street  
Newmarket, NH 03857

Date of Confirmation: \_\_\_\_\_ Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_