

**New Hampshire Tax Collector's Association
Executive Committee Meeting
NH Department of Revenue
July 13, 2023
9:30am**

Executive Committee Members Present: President Kelly Roberts, CTC, 1st Vice President/Education Committee Chair Nicole Hoyt, CTC, 2nd Vice President Daphne Woss, CTC, Secretary Charity Baker, CTC, Treasurer Joyce McGee, CTC, Conference Coordinator Terri Briand, CTC, Legislative Committee Chair Vicki Gohl, Public Relations Director Raymah Simpson, CTC, Director at Large Erica Anthony, CTC

Absent: Workshop Coordinator Ashley Pouliot, CTC

Guest: Michelle Clark, DRA

Meeting called to order 10:01

DRA – Michelle mentioned the MS123 will be available to be updated in the Portal in 2024 and the MS61 in 2025.

She went over how the visits to the towns are going and they (DRA) are looking to improve ways of getting information out to the tax collector.

Legislation – Vicki asked if it would be possible to have the discussion regarding campgrounds and fabricated homes in conjunction with the legislative update at conference so Shawn from Demers & Prasol can hear the struggles the tax collectors are having and maybe he can make some recommendations to change the law regarding taxing campers. Nicole mentioned that Bernie is going to have a 90 minutes session regarding mobile home parks and campgrounds and the session for Friday morning has already been set. Kelly believes Bernie's session can be recorded and then shared Shawn so he can hear the conversation to make recommendations on how to move forward.

Secretary – Charity distributed the minutes from the June meeting and the financial report showing unpaid dues as June 30, 2023.

Motion make by Terri and seconded by Erica to accept the June 8, 2023, meeting minutes. All in favor. Motion carried.

Treasurer – Joyce distributed the Treasurer's report and stated all the accounts are in great shape. She asked if the committee is going to meet August 10th as it is Certification week. The committee decided not to have a meeting in August however will meet via WebEx on September 7th to wrap up any final details for conference. Joyce is going to connect with Finance Committee members Daphne Woss from Brentwood and Gail Stout from Amherst to schedule a meeting to audit the Treasurer's books.

Motion made by Erica and seconded by Daphne to accept the Treasurer's report as submitted. All in favor. Motion carried.

Conference Coordinator – Terri mentioned she has started receiving vendor registrations and stated she told the vendors they can place an ad on our website for a fee. She would like to discuss a fee schedule for vendor ads. The committee discussed appropriate advertising fees. Terri also mentioned everything else conference is on track.

Motion made by Erica and seconded by Daphne to approve \$400 for 6 month vendor ad and \$750 for a year ad on the NHTCA website. All in favor. Motion carried.

Education – Nicole mentioned that Diane Trippett had to step down from the committee. The committee was saddened by the news however understands completely. Nicole reviewed the conference agenda with the committee everyone was happy with the topics and time frames.

Nomination Committee – Erica mentioned that Katie Gargano from Laconia has accepted the nomination of 2nd Vice President for fall election.

Motion made by Erica and seconded by Daphne to adjourn. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker
Secretary