

New Hampshire Tax Collector's Association
Executive Committee Meeting
WebEx Online
September 7, 2023
9:30am

Executive Committee Members Present: President Kelly Roberts, CTC, 1st Vice President/Education Committee Chair Nicole Hoyt, CTC, 2nd Vice President Daphne Woss, CTC, Secretary Charity Baker, CTC, Treasurer Joyce McGee, CTC, Conference Coordinator Terri Briand, CTC, Legislative Committee Chair Vicki Gohl, Public Relations Director Raymah Simpson, CTC, Director at Large Erica Anthony, CTC, Workshop Coordinator Ashley Pouliot, CTC

Conference Coordinator – Terri mentioned she and Charity are going to make sure all registrations/reservations are on track. She reviewed the menu and events for each day and also the list of vendors.

The hotel contract expires next year and she wants to know if everyone is okay with signing another contract with them and request increasing the block of rooms another 25 where we filled our block quickly this year. The committee was in agreement to renew the contract for future years.

The committee reviewed the final details for conference.

Education/County Coordinators – Nicole mentioned the two coordinators from Sullivan County Tammy Flewelling and Gwen Melcher have stepped down. She has found two replacements, Linda Callahan from Lempster and Joshua Boone from Sunapee. Kelly appointed them both as Sullivan County Coordinators. Nicole also reported that Coos County Coordinator Cindy Woodward is retiring from the Town of Milan and a replacement will be needed in Coos.

Diane Trippett from Merrimack also stepped down from the Education Committee.

The Nomination Committee has selected a nominee for 2nd Vice President and they will inform any other interested parties that they will be on the list for next year.

Legislation – Kelly received an email from Dawn Enwright regarding campground legislation and it sounded like it was urgent for the committee to move forward with it. Vicki reviewed the process of how to get a law change written up and when it should be submitted. There was much discussion regarding campgrounds. Vicki is going to reach out to Bernie and go over some ideas she has about moving forward with any changes to legislation.

The committee discussed Portsmouth's additional member request and it was decided that even though Cathy James title has changed she can continue to be a member as her duties have not however to add Amy as an additional member, the committee is not in favor.

It was discussed to have Kathy Seaver come to a Legislative Committee meeting to go over the committee updating the lawbook and the process to do so.

Kelly is going to get a thank you card and gift out to Kathleen Pelissier for her service on the Executive and Legislative Committees.

Terri let the committee know that Judy Dupre from Strafford is retiring in March.

Doreen Jones from Rochester is set to retire January 2024, Liz Stone from Lee has expressed interest in replacing her as County Coordinator, the committee will review again in January.

Secretary – Charity distributed the minutes from the July meeting.

Motion made by Joyce and seconded by Terri to accept the July 13, 2023 meeting minutes. All in favor. Motion carried.

Treasurer – Joyce mentioned the Association has a healthy balance. The financials were audited and the letter from Audit Committee states their concern with the high balance and recommendations to bring it down. Joyce recommended giving more than one scholarship for conference and Nicole suggested having a larger gift for the 85th Annual Conference.

Motion made by Joyce and seconded by Terri to award scholarships to the four tax collector scholarship applicants for conference. All in favor. Motion carried.

Joyce mentioned she paid the Demers & Prasol's invoice and also paid NHTCA portion of the Certification scholarship.

Motion made by Erica and seconded by Vicki to accept the Treasurer's report as presented. All in favor. Motion carried.

Public Relations – Raymah sent pictures to Kelly to add to the website and she is going to connect with Terri to set a date to meet at the storage unit to pick up conference items.

Kelly is going to create a flyer to distribute to the vendors letting them know of the advertising opportunity available on the website.

Old Business – Nothing at this time.

New Business – Nothing at this time.

Motion made by Joyce and seconded by Raymah to adjourn. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker
Secretary