

**NH TAX COLLECTORS' ASSOCIATION  
EDUCATION CONFERENCE 2023  
North Conway Grand Hotel**

**Wednesday, September 20, 2023**

- 10:00 AM Welcome – Education Committee Chair, Nicole Hoyt—Boscawen
- 10:05 AM – 11:00 AM NH Safety Laws and Best Practice Suggestions – Director of Inspection Division, NH Department of Labor, Lexie Rojas
- 11:00 AM – 12:00 PM Segregation of Job Duties – NH Department of Revenue Administration Advisors, Jamie Dow and Michelle Clark
- Lunch in the Mountainside Restaurant and make sure to visit our vendors*
- 1:00 PM – 1:45 PM Welcoming Remarks and Annual Meeting – NHTCA President, Kelly Roberts—Deerfield
- 2:00 PM – 2:30 PM Vendor Introductions – Conference Coordinator, Terri Briand—Litchfield
- 2:35 PM – 4:00 PM Vendor User Group Breakout Sessions – Monthly Balancing/Audit Reports

***TEAM BUILDING OPPORTUNITY—INSTRUCTIONAL LINE DANCING TONIGHT!***

**Thursday, September 21, 2023**

- 9:00 AM – 10:15 AM MS-61 and Audit Prep – Nancy Bates—Portsmouth  
*Concurrent Sessions*
- Lien and Deed Overview – Erica Anthony—Pittsfield, Kim Trammell—Tamworth, and NHTCA Counsel Bernie Campbell
- 10:15 AM – 10:30 AM *Visit our Vendors Break*
- 10:30 AM – 12:00 PM Taxation of Mobile Homes and Campground Issues - Attorney Bernie Campbell
- Noon – 1:00 PM *Lunch in the Mountainside Restaurant  
(County Coordinators lunch in Jefferson/Madison room)*
- 1:00 PM – 3:00 PM Leading Multiple Generations in the Workforce – Chief Don DeAngelis
- 3:10 PM – 4:00 PM Round Table of Best Practices – County Coordinators
- Following Round Table* Vendor Raffle Items and Raffle Baskets – Terri Briand, County Coordinators and Vendors.

**Friday, September 22, 2023**

9:00 AM – 9:45 AM	<u>Records Retention</u> – Education Committee
9:45 AM – 10:15 AM	Demers & Prasol
10:30 AM – Noon	<u>Legislation Round-Up and Sale of Tax Deeded Property</u> – NHTCA Attorney Bernie Campbell