

**New Hampshire Tax Collectors' Association
Executive Committee Meeting
Primex
9:30 a.m.**

Executive Committee Members Present: 2nd Vice President Stephanie Beaudoin, CTC, Treasurer Erica Anthony, CTC, Education Committee Chair/Director at Large Nicole Hoyt, CTC, Legislative Committee Chair Rhonda King, CTC, Public Relations Director Mridula Naik, CTC

Others in Attendance: Jamie Dow, NHDRA

Meeting called to order by 2nd Vice President Stephanie Beaudoin.

DRA – Jamie reported that DRA has been added to the Town Clerks Conference Agenda for two sessions. They will focus on the MS-123 portal entry, suggested format for minutes and amendments.

She shared that the DRA advisors were visiting Collectors offices, and the visits are going very well. They are sending a questionnaire/checklist ahead of the visit to go over compliance in those areas. One reoccurring issue in many offices is the difficulty of locating assessors and auditors.

The Committee discussed the meeting minutes from June 12th that were emailed prior to the meeting. Stephanie asked for a motion to approve the meeting minutes from June 12th.

Motion made by Erica and seconded by Mridula to approve the June 12, 2025, meeting minutes. All in favor. Motion carried.

Treasurer – Erica distributed the financial report and reported all accounts look good. She mentioned the email that she sent out to verify the lamp and chair order. Discussion ensued regarding the criteria of “going over and above,” to receive a lamp, and how to define this going forward. Nicole questioned if there may be something in the By-Laws we can refer to. The members in attendance are unsure of how to proceed, setting a precedence while we had only a few in attendance. It was decided that we would not make any decision regarding the lamps at this time.

Motion made by Nicole and seconded by Mridula to accept the Treasurers report as presented. All in favor. Motion carried.

Motion made by Rhonda and seconded by Erica to table the discussion of purchasing lamps. All in favor. Motion carried.

Director of Public Relations – Mridula inquired about the raffle ticket sales and making change for conference. She will work with Erica on this.

Legislative Committee – Rhonda discussed HB 99, Tax Credits for permanently disabled veterans. SB 42, Transfer of Death Deeds. She requested from the committee that Bernie brief the Collectors at conference regarding the veterans’ credits and how they will be applied.

Education Committee – Nicole reported that things are moving along with finalizing presentations and speakers. Cheryl and Kathy have the team building portion and we think it will be a great time together. The committee moved it up to the first of the day and think the participation will improve. We discussed the sign-in sheets for each presentation, and everyone is on board with the accountability. The agenda was presented and there were minor changes.

Director at Large – Nothing to report.

Motion made by Stephanie and seconded by Rhonda to adjourn at 11:05 am. All in favor.
Motion carried.

Respectfully submitted,

Nicole E. Hoyt